



# NVHS SENIOR CHECK OUT FORM

STUDENT NAME \_\_\_\_\_

ID # \_\_\_\_\_

**This completed form due by Tuesday, May 20<sup>th</sup>.**

**Signatures needed to ensure there are no outstanding fees.**

TEXTBOOKS FINES: \_\_\_\_\_ (Mrs. Runge in Auditorium Lobby)

DISTRICT SCHOOL FEES: \_\_\_\_\_ (Mrs. Klafehn in Auditorium Lobby)

CAFE SIGNATURE: \_\_\_\_\_ (Any Café Cashier)

LMC FINES/FEES: \_\_\_\_\_ (Mrs. Chang in Auditorium Lobby)

**TEACHERS:** By signing the below, you indicate this student has turned in all books and materials.

PERIOD	COURSE	TEACHER SIGNATURE
1		
2		
3		
4		
5		
6		
7		
8		

<b>LAST STOP</b>	Counselor/House Initials _____
<b>COUNSELOR/ CLASS HOUSE</b>	Walking at Graduation    YES    NO Final Transcript Request Form? _____    Naviance Senior Survey? _____
<b>CONTACT INFORMATION</b>	Email Address: _____ Cell Phone # _____

STUDENT SIGNATURE: \_\_\_\_\_

Students' permanent records will be kept for 60 years after graduation. Temporary records will be destroyed 5 years after graduation date. Students and parents may inspect, copy and, if need be, challenge the records that are in temporary and permanent files before they are sent to a new school or destroyed.

# Neuqua Valley High School

## POST HIGH SCHOOL INFORMATION / FINAL TRANSCRIPT FORM (Required from all graduating seniors)

**STUDENT NAME** \_\_\_\_\_ **ID #** \_\_\_\_\_

If you are attending a 2- or 4- year College or University in the Fall of 2014, please write the full name, city and state of the institution:

**Name of Institution:** \_\_\_\_\_  **I Applied thru Common App**

**City, State:** \_\_\_\_\_

**If the College/University is NOT in the United States, please provide the full address:**

**Athletes: You must login to your account at the NCAA website and request that your final transcript be sent from Neuqua Valley.**

Please check box if you want your final transcript sent to: NCAA ELIGIBILITY CENTER & that you have requested it through your Account at the NCAA Website.

If you are **NOT** attending a 2- or 4- year college/university in the Fall, please check one of the items below to indicate your post high school plans:

**Military Branch:** \_\_\_\_\_

**Vocational / Technical School:** \_\_\_\_\_

**Workforce:** \_\_\_\_\_

**Other:** \_\_\_\_\_

**STUDENT SIGNATURE:** \_\_\_\_\_

Please return this to the Class House. If your plans change, it is your responsibility to contact your Counselor.